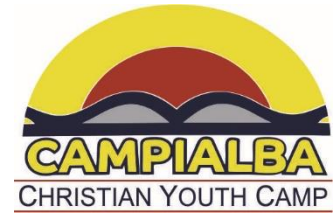


Campialba

COVID-19 Risk Management Plan



Purpose

The purpose of this risk management strategy is (A) to bring together the range of measures and compliance requirements onto a single over-arching checklist, and (B) to ensure that the specific characteristics of each group have been considered. Things such as room allocations, group size, household groups, amenities allocation, planned activities, etc will differ from group to group.

After receiving your final booking details, Campialba will complete this template for your specific group and is happy to provide you with a copy of your completed plan upon request.

Standard risk management strategies in place for all groups

- ✓ We are operating according to the current [Business, Activities and Undertakings](#) directive from the Qld Government.
- ✓ We operate according to the current [COVID Safe Checklist](#) for Restricted Businesses published by the Qld Government.
- ✓ We operate under a Health Management Plan registered with the Qld Government.

Considerations for Dining

Seated Dining: Campialba provides seated dining. This is in the form of both indoor and outdoor seating. Meals are served by our staff. Tables will be set up to allow for varied levels of social distancing dependant on the nature of the group.

Family Groups – Seated together

School Groups – Seated together in accordance with the prior School Camps Approved Industry Plan. Option to spread outdoors

Groups of unrelated adults – Seated only 6 to a dining table to allow for extra spacing.

Offsite Meals: If your group is taking meals off-site. Meals will be prepared and put into your own eskies. We will sanitise these eskies before using them. We will also provide gloves so that those serving the meals to the other guests can do so hygienically. We will also provide instructions.

Tea and Coffee: We provide tea and coffee facilities in our dining room which you can use at any time. We will request that anybody wishing to use this facility follows hygiene signage displayed.

Dining Room Cleaning: Our staff will sanitise the dining area prior to each meal being served.

Dining Capacity: Our Dining Room is currently permitted to hold 75 unrelated adults, or up to 96 school aged students. Additional seating is provided outside the dining room.

Considerations for Activities

Under the current Restrictions on Businesses, Activities and Undertakings Direction, our Rec Hall can hold more people than the maximum number of bookings taken at our site, so for practical purposes there is no limit on the number using this facility.

If you plan to use the upstairs meeting room: To observe the *Restrictions on Businesses, Activities and Undertakings Direction*, this hall has a maximum capacity of 115 people.

If you are using other providers of activities in Hervey Bay: If they are coming onsite, they need to be briefed firstly by Campialba staff to ensure they operate in a COVID-Safe way. If you are doing off-site activities with other providers, you need to satisfy yourself about their COVID-Safe procedures. Campialba doesn't take responsibility for activities you choose to do through other providers.

Considerations for Amenities Management

We will only open the number of toilets and showers which your group requires. This allows us to increase the cleaning and sanitisation of these areas without unnecessary cleaning burden being undertaken for facilities which are not required.

SCHOOLS / CHILDREN CAMPS

Your group is made up of a number of staff and students. We will mark showers and toilets for use by staff only.

NON SCHOOLS

During your stay we encourage people to select and use the same toilet and shower facilities where possible. This is to reduce the risk of spread of any illnesses.

Facilities are cleaned and sanitised routinely.

Considerations for Dorm Allocations

Under the current legislative requirements, our dorms can work at full capacity.

A spare dorm will be prepared as an isolation dorm for anybody who becomes unwell during whilst on your camp. This room is normally room 15.

Communication

You must communicate the following requirements to all your guests before the camp commences:

1. Anybody who is unwell or showing cold/flu-like symptoms must stay home and not come to camp.
2. Campialba has the right to refuse service to anybody who is unwell.
3. All guests will be required to give contact tracing information to Campialba so that we can meet our legislated obligations. When we send the relevant form to you, we request that you share it with all your guests to complete before they arrive.

Other Considerations

Other safety measures in place for your booking include:

Nothing specific apart from staff of Campialba ensuring we follow the standard procedures for COVID safety.